

Workplace Giving for Employees

To find out more about MacKillop Family Services please visit our website or contact the Development Unit on (03) 9699 9177

www.mackillop.org.au



The second family...

Workplace giving is a simple way for you to regularly donate to MacKillop Family Services through automated payroll deductions. Your donation will be deducted from each pay before tax is calculated, and the donation will be sent directly to MacKillop Family Services from your employer's payroll system.

To join **MacKillop Family Services'** Workplace Giving Program please follow these 3 simple steps:

- Step 1.** Complete the form inside this brochure
- Step 2.** Fax it to your Payroll Department.
- Step 3.** Fax it to MacKillop Family Services' Development Unit
Fax number **(03) 9696 6496**

MacKillop Family Services will send you a confirmation of your request.

If you would like any more information please contact;

Jane Short

MacKillop Family Services

Development Unit

237 Cecil Street, South Melbourne Vic 3205

Phone: 03 9699 9177 Fax: 03 9696 6496

Email: jane.short@mackillop.org.au



HOW DOES WORKPLACE GIVING HELP MACKILLOP FAMILY SERVICES?

Financial assistance is vital to the ongoing work of MacKillop Family Services. Workplace giving funding enables MacKillop Family Services to better plan activities, goals and budgets based on a regular flow on income. This means greater community outcomes can be achieved.

A workplace giving program makes it possible for MacKillop Family Services to receive regular, stable and on-going funding at much lower administrative costs – a preferable alternative to expensive fundraising activities.

WHAT HAPPENS AT TAX TIME?

MacKillop Family Services will keep a record of your donations throughout the financial year and provide you with an annual giving statement.

In a pre-tax workplace giving system you will have already received the tax benefit throughout the year for your donation. Therefore you only need to record the amount on your tax return, rather than keeping receipts and claiming for that amount. It's an easy way to give!



Workplace Giving for Employees



Organisational Snapshot

MacKillop Family Services is a support organisation formed in 1997 by the coming together of seven Victorian child welfare agencies.

We are one of the largest providers of specialist support services to some of Victoria's most vulnerable and disadvantaged children, young people and their families. Our services are located throughout metropolitan Melbourne – in the southern, western and northern suburbs – and throughout the Barwon region. Several of our services have a statewide intake.

To date, MacKillop's 86 programs and services support over 3500 Victorian children, young people and families.

We provide services aimed at improving the lives of:

- Children and young people who are unable to live with their families
- Families that are homeless, disadvantaged, or experiencing problems with substance abuse
- Families with the important job of raising a child or young person with a disability
- Education and training for young people who cannot attend mainstream schools
- Continuous support for former residents of the homes and orphanages operated by our founding agencies

WHAT IS WORKPLACE GIVING?

Workplace giving is a simple and effective way for you to regularly donate to a community group with deductible gift recipient status (DGR)* through automated payroll deductions. You pledge a nominated amount to a community organisation and that amount is sent directly to them each pay.

WHAT'S IN IT FOR YOU?

By contributing to a workplace giving pre-tax program, you receive the benefit of an immediate tax deduction from your wage. You are assured that your donation is received free of cost by the community organisation. Ultimately this means that more funds can be used for the actual cause and less money is spent on fundraising.

Workplace giving does not require a lot of time or effort from you. Once a contribution is set up, you can choose the level of involvement, if any, you would like to have with your chosen organisation. It is particularly handy for people who would like to contribute to the community but do not wish, or are unable, to take a more active role.

If just 10 percent of the Australian Workforce donated \$5 a week from their pay through workplace giving, an extra \$250 million per year would be raised for our communities.

Work Place Giving Pledge Form

Your Details:

Name: _____

Home Address: _____

Suburb: _____ Postcode: _____

Email Address: _____

Phone: _____ Mobile: _____

Date of Birth: _____

Your Employer's Details:

Company Name: _____

Address: _____

Suburb: _____ Postcode: _____

Phone: _____ Fax: _____

Website: _____

I would like to donate to: **MacKillop Family Services**

Development Unit, 237 Cecil Street South Melbourne Vic 3205

Phone: **1300 791 677 or 9699 9177**

ABN: **79 078 299 288**

I would like to donate the following amount per pay:

\$50 \$25 \$10 \$5 other \$ _____

I would like my donation to commence on ____/____/____

I would like to support:

the overall services of MacKillop Family Services **Or**

a specific program of MacKillop Family Services.

*(please select **one** program/service from the list below)*

Programs and Services

COMMUNITY PROGRAMS

- Family & Community Services
- MacKillop Disability Services – Metro
- Rice Education and Youth Services
- Heritage and Information Service

ALTERNATE CARE

- MacKillop Youth Services – Metro
- MacKillop Southern Services
- MacKillop Home Based Care – Metro

BARWON SERVICES

- MacKillop Youth Services – Barwon
- Bayview Disability Services
- Mercy Children's Services
- St Augustine's Education and Training
- Other Services e.g. Shoreham Camp, Queenscliff Holiday Home

If you have any questions on your workplace giving or would like to change this donation, at any time during the program, please contact your Payroll Department.

Signature: _____ Date: _____

Thank you for your support!